How-To Guide

SigPlus Access Report From Image

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Overview

Welcome to the "SigPlus_reportfromimage.mdb" Guide. This will walk you through our demo "SigPlus_reportfromimage.mdb", available at:
www.topazsystems.com/software/SigPlus_reportfromimage.zip

Adding Signatures to an Access Report

Under the "Objects" tab in the main Access menu, click on the "Reports" sub-menu and select "Create report by using wizard". Then, follow the steps below to add signatures to your report.
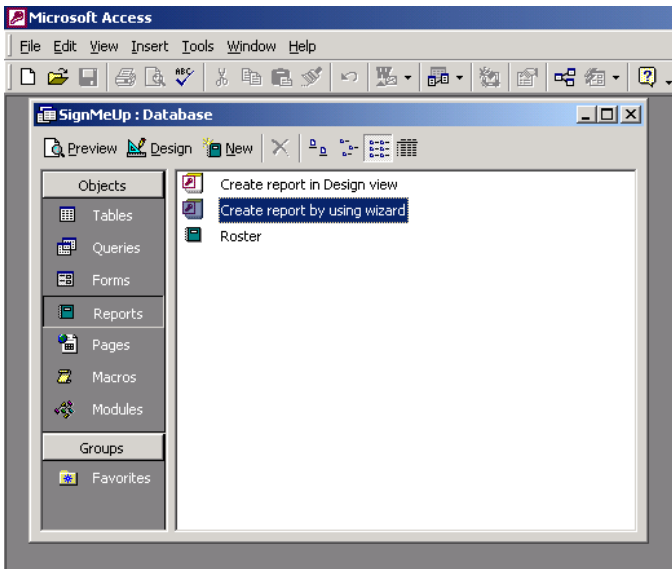
1. You will be asked to select which fields you would like displayed in your report. You can select any number of options from the list below. To add a single field, select that field and click the single arrow. To add all fields, use the double arrow button. The same principle applies for deselecting items, but use the opposite arrow. For the purposes of this demo, we selected them all. When you're done, click "Next",
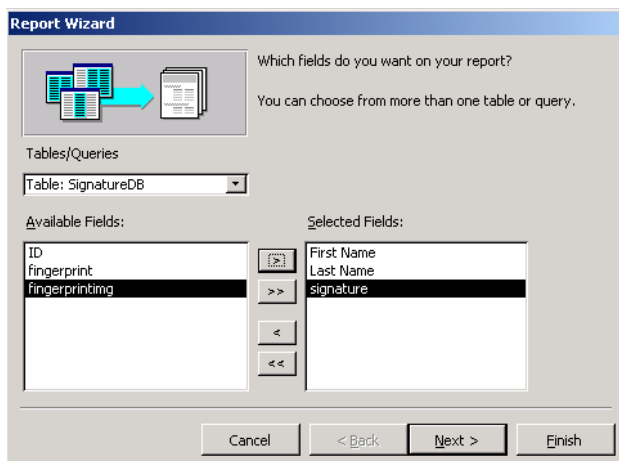
2. You can now specify the order of fields and how they are grouped. This is an optional step. For our example, we kept the default settings. When you're done, click "Next".
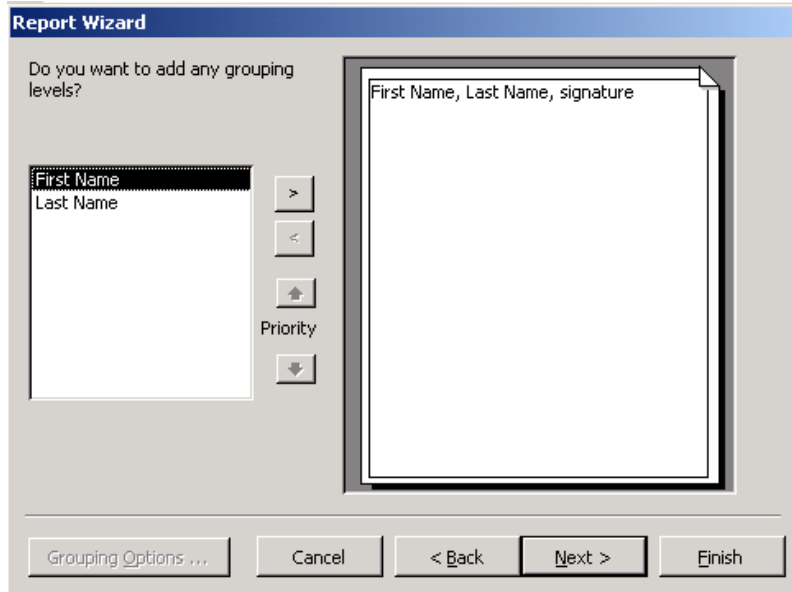

3. This section can be used to sort the records and order them (ascending or descending order). For our example, we kept the default settings. When you're done, click "Next".

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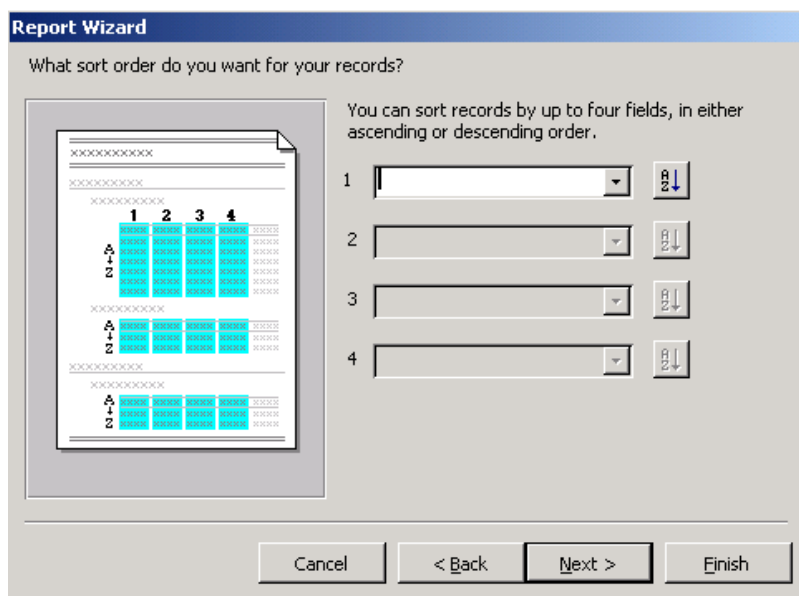
4. Set-up the layout of your report to meet your personal aesthetic tastes. We prefer the justified layout, orientated like a portrait. We recommend you leave the option "Adjust the field width so all fields fit on a page" checked. When you're done, click "Next".
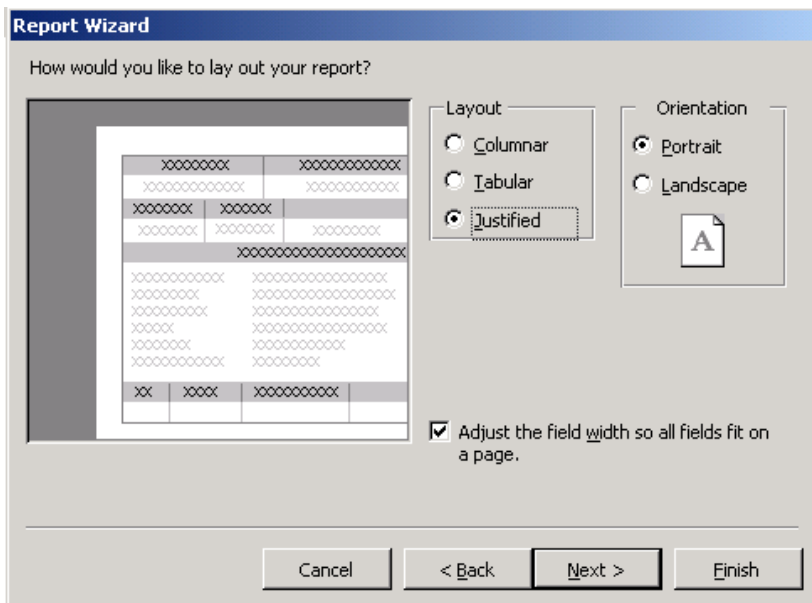

5. This section allows you to customize the look of your report. We chose "Soft Gray". Make a selection and click "Next".

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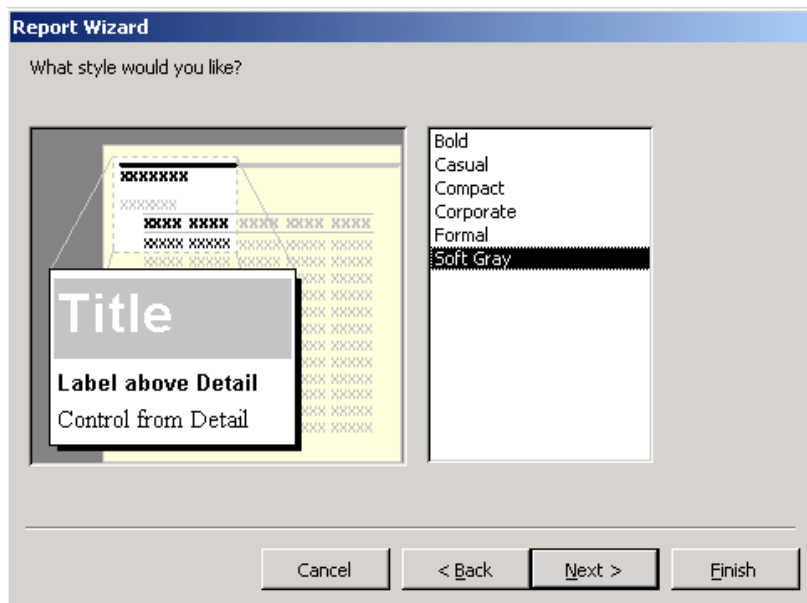
6. Lastly, name your new report whatever you would like. We used the title "Topaz Test Report" for our purposes. Click "Finish".
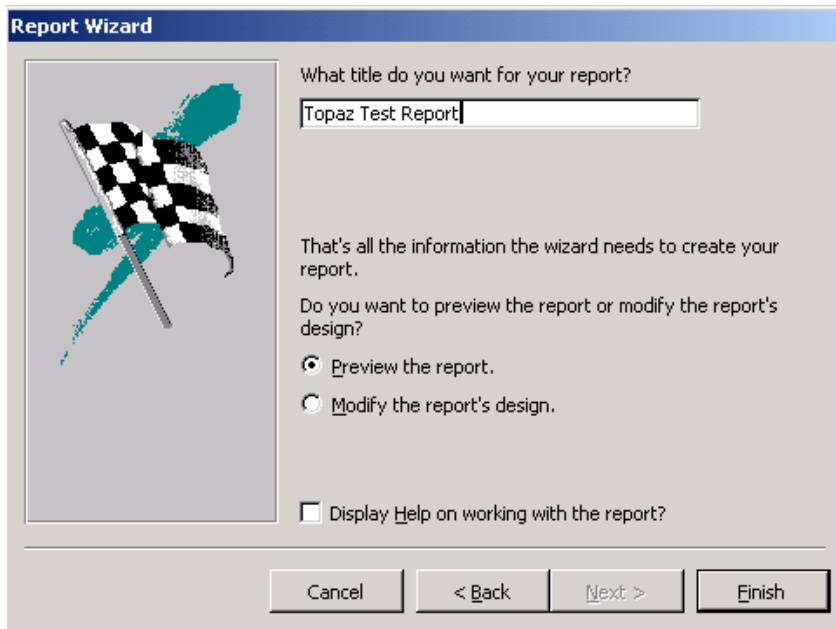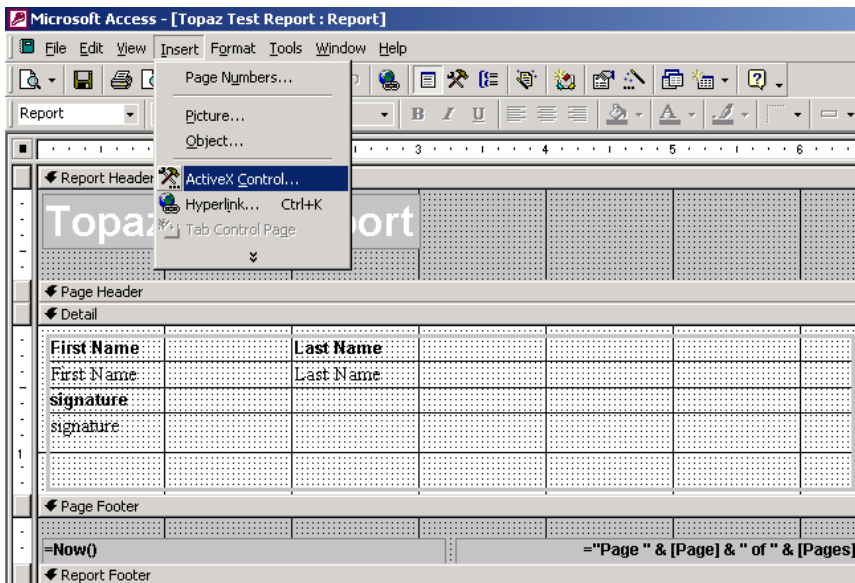

7. Once you are finished, return to the main Access menu. Select the Report you just created and click "Design".
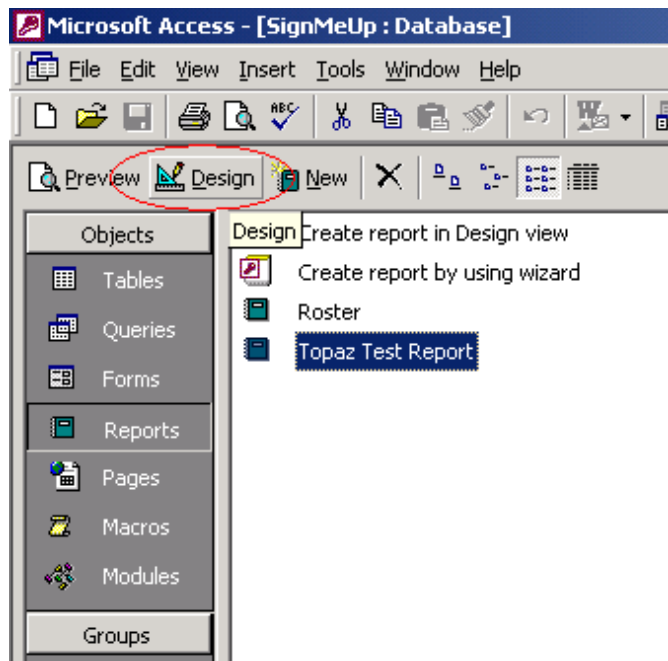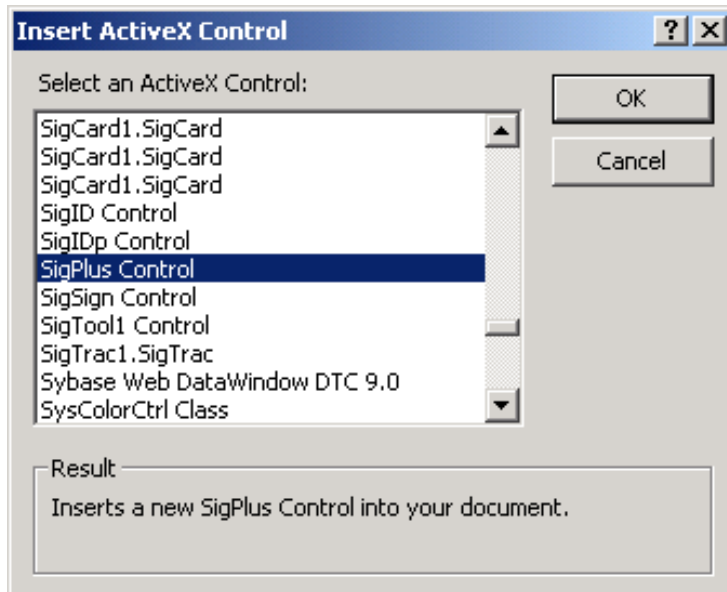
8. This will open a new window. Under the "Detail" sub-menu, find the signature fields and make them both much smaller.
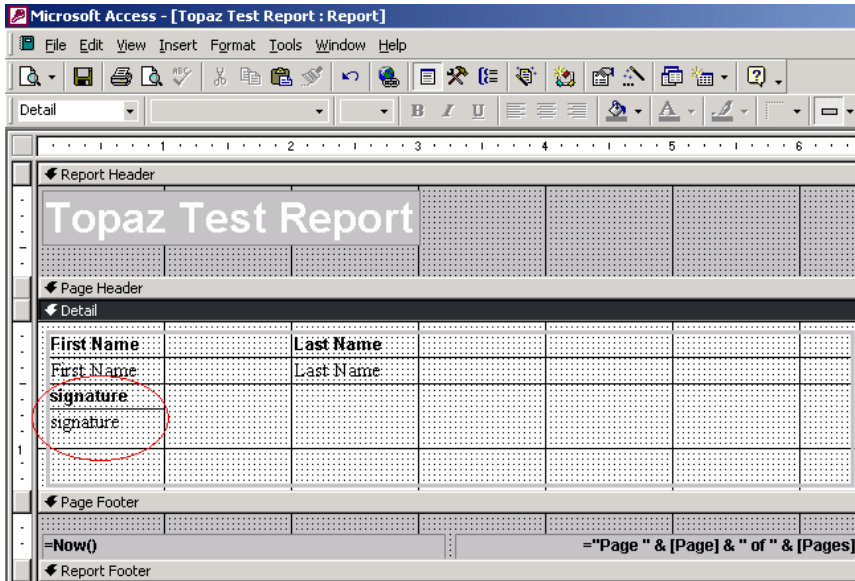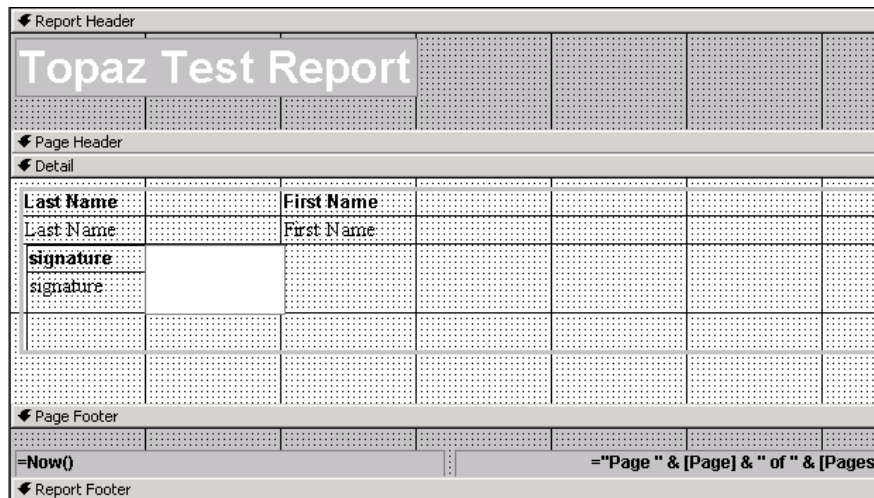

9. Once that is done, be sure that the "Detail" sub-menu is highlighted, and go to Insert → ActiveX Control.

10. Select "SigPlus Control" from the list and press "OK."

11. A SigPlus object will be created and placed in the top left of the "Detail" section of the report. Move the new SigPlus object down by the signature fields, or wherever you like.
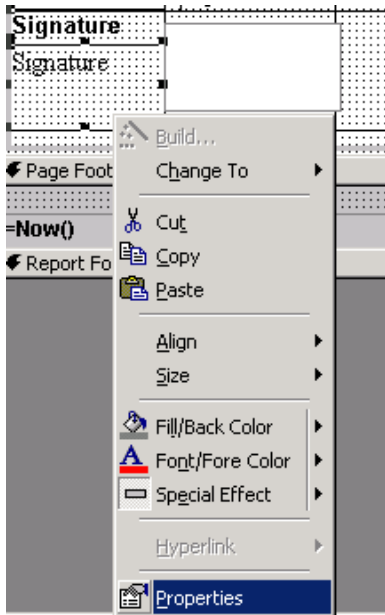
12. Once the SigPlus ActiveX control has been placed by the signature fields, right-click on it and select "Properties".
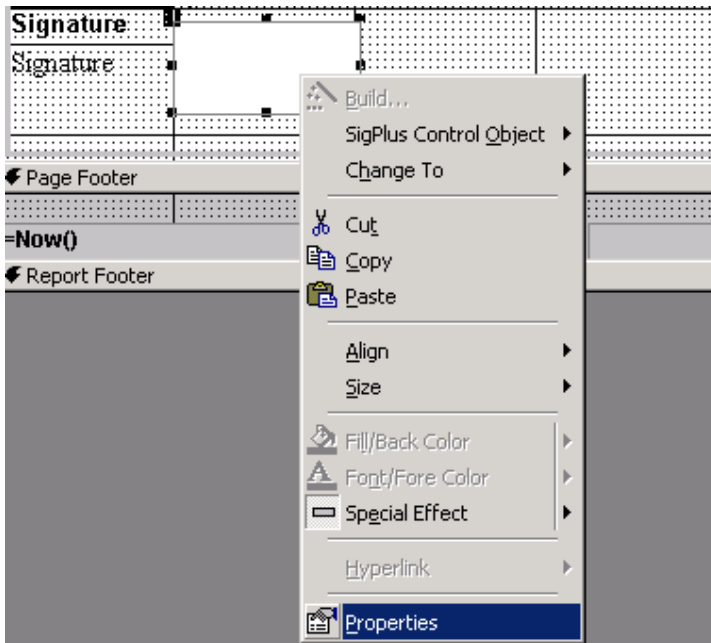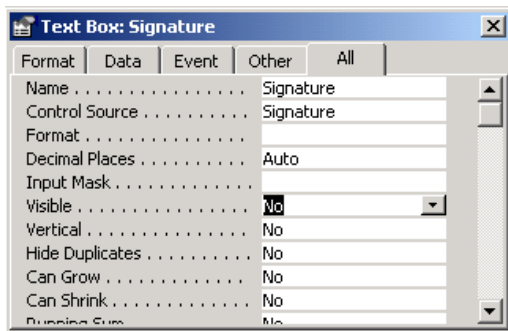
13. Change the name to "SigPlus1."
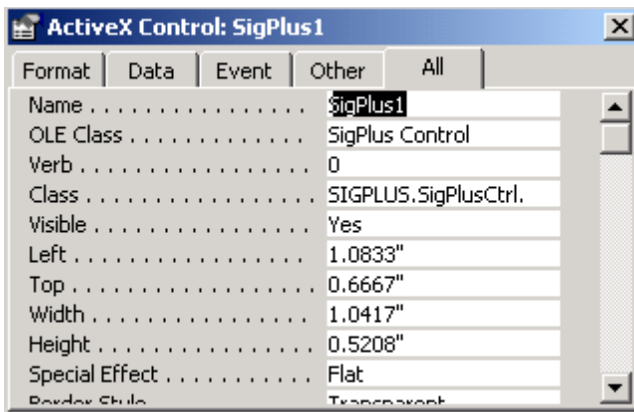
14. Now, right-click on the lower signature text box and select "Properties".


15. Change the Visible option to "No" if you don't want to see the signature data string. This way the ASCII hex SigString will not be shown in the report. Also, verify that the Name of this textbox is "Signature". If not, please change it.

16. Once all that formatting has been completed, click on the "Code" button.
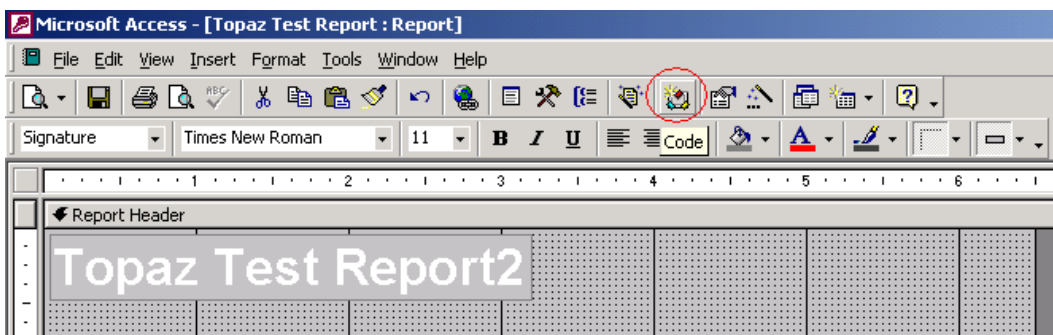
17. This will prompt the window below to appear. Select "Detail" from the drop down list.
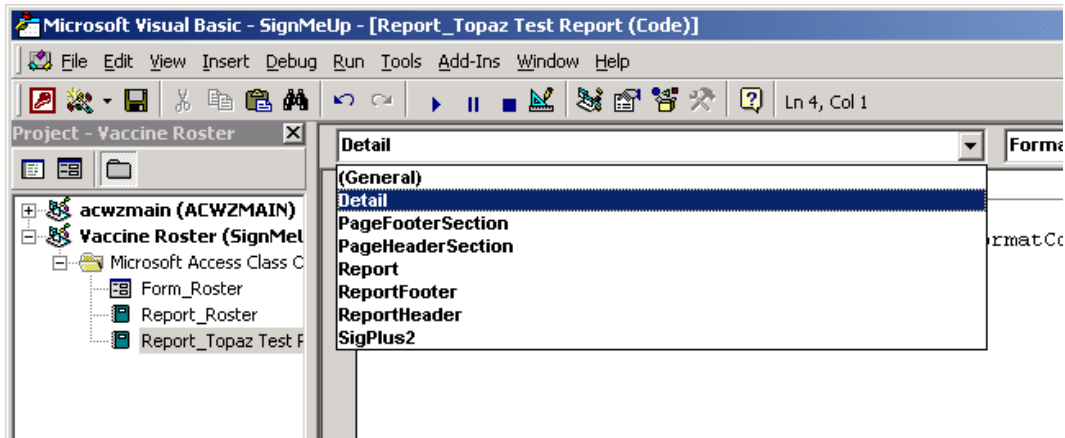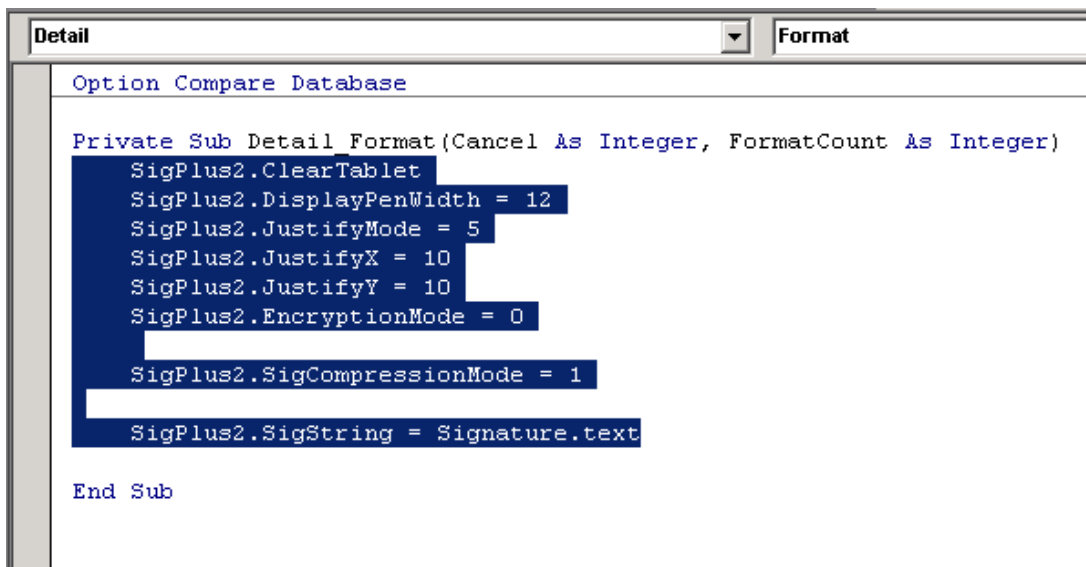

18. Copy the following code into the Detail_Format subroutine.

```
SigPlus1.ClearTablet
SigPlus1.DisplayPenWidth = 12
SigPlus1.JustifyMode = 5
SigPlus1.JustifyX = 10
SigPlus1.JustifyY = 10
SigPlus1.EncryptionMode = 0

SigPlus1.SigCompressionMode = 1
SigPlus1.SigString = Signature.text
```
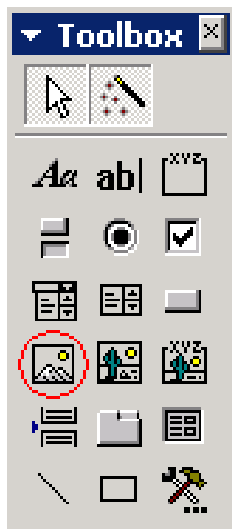
19. Return to "Design" mode, and add an image to your form. To do so, you will first need to access the toolbox. If it is not already visible, click the following icon to access the toolbox.
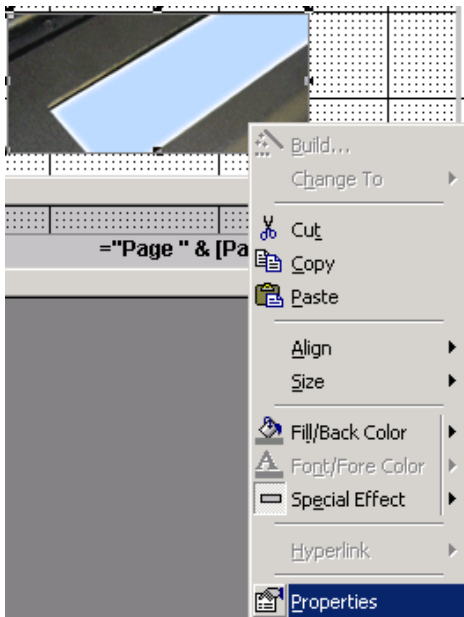
Then click the button in the "Toolbox".

20. Drag a box across the form (shown below). You must choose an image to place the image on the form. For now, pick any image on your computer.
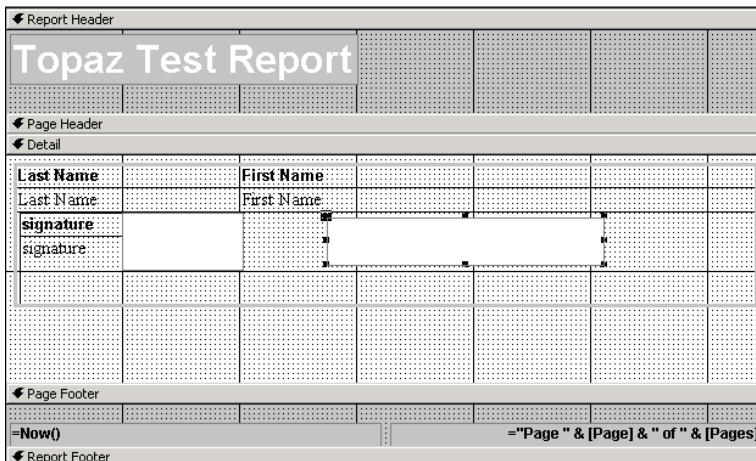
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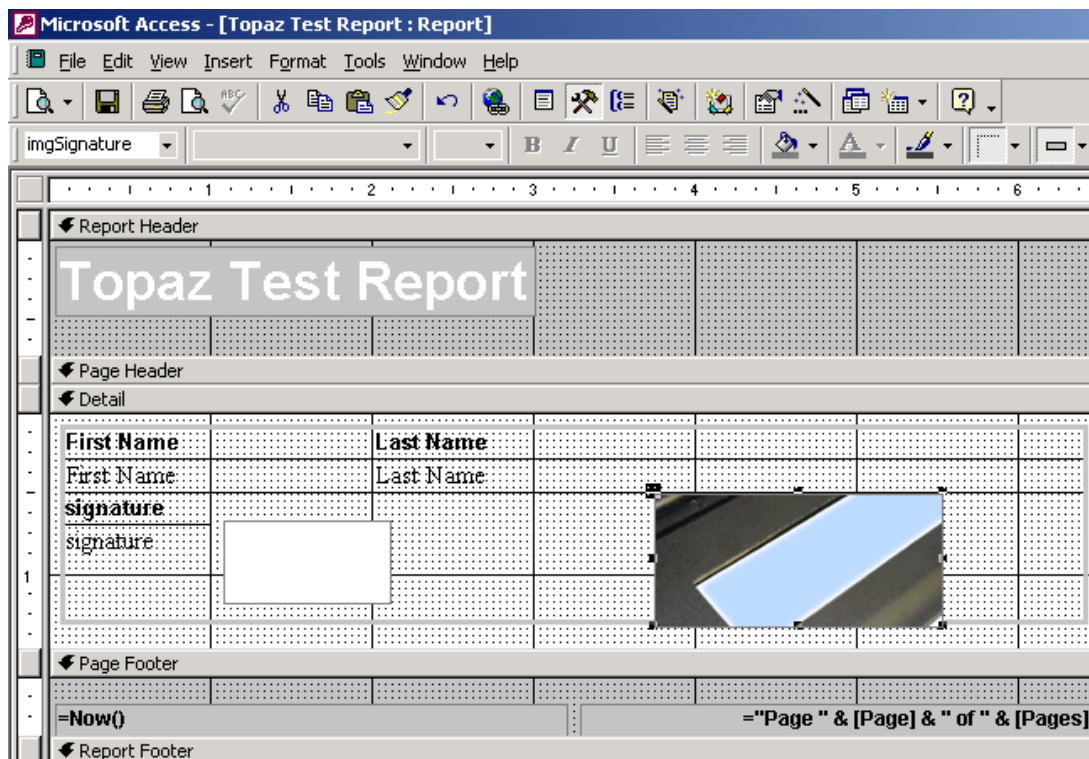
21. Once created, right-click the image object and go to "Properties".

22. Change the name of the image to "imgSignature," and delete the link from the "Picture" data. You will be asked if you really want to delete. Click "Yes".
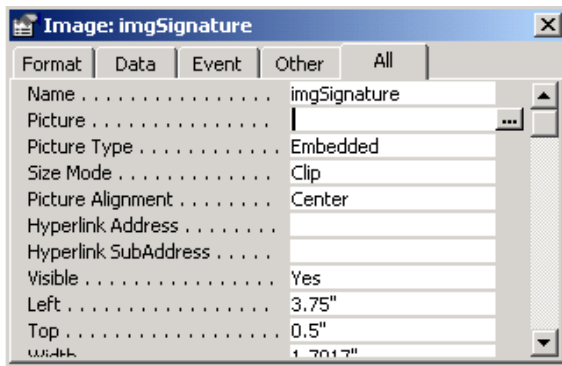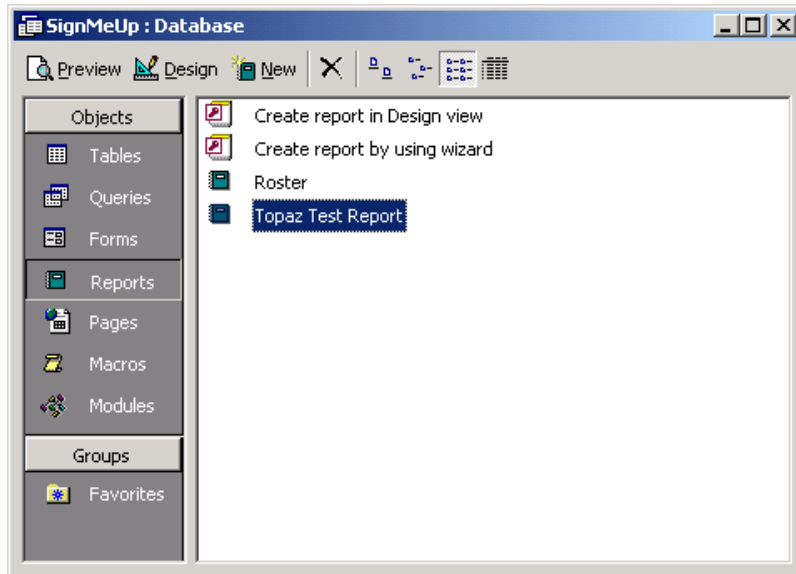
23. Now size your objects to fit within the form if they stick out over the form.

24. Click on File → Save to save your work. You can also push "CTRL + S" on your keyboard.

To view your report, click on "Reports" and select the name of your report.

After completing this process, you will be able to view the report complete with signatures.